

ATTACHMENT "B"

# Monthly Expenditure Report



Reporting Month: January 2018

Budget Fiscal Year: 2017-2018

NC Name: Bel Air-Beverly Crest  
Neighborhood Council

| Monthly Cash Reconciliation |             |                   |             |             |               |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance           | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$27488.81                  | \$5976.39   | \$21512.42        | \$95.16     | \$0.00      | \$21417.26    |

| Monthly Cash Flow Analysis            |                |                        |                        |                                   |               |
|---------------------------------------|----------------|------------------------|------------------------|-----------------------------------|---------------|
| Budget Category                       | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding                       | Net Available |
| Office                                | \$37250.00     | \$3302.10              | \$18862.42             | \$0.00                            | \$18767.26    |
| Outreach                              |                | \$574.29               |                        | \$95.16                           |               |
| Elections                             |                | \$0.00                 |                        | \$0.00                            |               |
| Community Improvement Project         | \$1900.00      | \$0.00                 | \$1900.00              | \$0.00                            | \$1900.00     |
| Neighborhood Purpose Grants           | \$2850.00      | \$2100.00              | \$750.00               | \$0.00                            | \$750.00      |
| Funding Requests Under Review: \$0.00 |                | Encumbrances: \$0.00   |                        | Previous Expenditures: \$14511.19 |               |

| Expenditures |                           |            |                           |                                      |              |          |
|--------------|---------------------------|------------|---------------------------|--------------------------------------|--------------|----------|
| #            | Vendor                    | Date       | Description               | Budget Category                      | Sub-category | Total    |
| 1            | GOOGLE<br>SVCSAPPS_babcn  | 01/01/2018 | (Credit card transaction) | General<br>Operations<br>Expenditure | Office       | \$180.00 |
| 2            | JIVE<br>COMMUNICATIONS    | 01/10/2018 | (Credit card transaction) | General<br>Operations<br>Expenditure | Office       | \$28.04  |
| 3            | USPS PO<br>0545590025     | 01/18/2018 | (Credit card transaction) | General<br>Operations<br>Expenditure | Office       | \$356.00 |
| 4            | L.A. PRESS<br>PRINTING IN | 01/24/2018 | (Credit card transaction) | General<br>Operations<br>Expenditure | Office       | \$10.29  |
| 5            | RALPHS #0759              | 01/31/2018 | (Credit card transaction) | General<br>Operations<br>Expenditure | Office       | \$256.73 |
| 6            | FEDEXOFFICE<br>00048934   | 01/02/2018 | (Credit card transaction) | General<br>Operations<br>Expenditure | Outreach     | \$20.06  |
| 7            | USPS PO<br>0545040048     | 01/02/2018 | (Credit card transaction) | General<br>Operations<br>Expenditure | Outreach     | \$33.03  |
| 8            | L.A. PRESS<br>PRINTING IN | 01/09/2018 | (Credit card transaction) | General<br>Operations<br>Expenditure | Outreach     | \$10.68  |



|                  |                                   |            |   |                                |          |                  |
|------------------|-----------------------------------|------------|---|--------------------------------|----------|------------------|
| 9                | L.A. PRESS PRINTING IN            | 01/17/2018 | (Credit card transaction)                             | General Operations Expenditure | Outreach | \$11.09          |
| 10               | L.A. PRESS PRINTING IN            | 01/23/2018 | (Credit card transaction)                             | General Operations Expenditure | Outreach | \$55.95          |
| 11               | AMERICAN JEWISH UNIVER            | 01/24/2018 | (Credit card transaction)                             | General Operations Expenditure | Outreach | \$117.72         |
| 12               | L.A. PRESS PRINTING IN            | 01/30/2018 | (Credit card transaction)                             | General Operations Expenditure | Outreach | \$33.62          |
| 13               | STAPLES 00101287                  | 01/30/2018 | (Credit card transaction)                             | General Operations Expenditure | Outreach | \$117.14         |
| 14               | Lloyd Staffing                    | 11/30/2017 | Lloyd Staffing. Invoice #400768. Invoice Date...      | General Operations Expenditure | Office   | \$772.20         |
| 15               | Lloyd Staffing                    | 12/22/2017 | Lloyd Staffing. Invoice #401095. Invoice Date...      | General Operations Expenditure | Office   | \$772.20         |
| 16               | Los Angeles Fire Dept. Foundation | 12/27/2017 | The purpose of the grant is to support Fire Statio... | Neighborhood Purpose Grants    |          | \$300.00         |
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| 19               | Los Angeles Fire Dept. Foundation | 12/27/2017 | The purpose of the grant is to support Fire Statio... | Neighborhood Purpose Grants    |          | \$300.00         |
| 20               | Los Angeles Fire Dept. Foundation | 12/27/2017 | The purpose of the grant is to support Fire Statio... | Neighborhood Purpose Grants    |          | \$300.00         |
| 21               | Los Angeles Fire Dept. Foundation | 12/27/2017 | The purpose of the grant is to support Fire Statio... | Neighborhood Purpose Grants    |          | \$300.00         |
| 22               | Los Angeles Fire Dept. Foundation | 12/27/2017 | The purpose of the grant is to support Fire Statio... | Neighborhood Purpose Grants    |          | \$300.00         |
| 23               | Lloyd Staffing                    | 01/22/2018 | Lloyd Staffing. Invoice #401519. Invoice Date...      | General Operations Expenditure | Office   | \$926.64         |
| 24               | The Web Corner, inc.              | 01/22/2018 | The Web Corner, Inc. - Invoice #16039 Invoice...      | General Operations Expenditure | Outreach | \$25.00          |
| 25               | The Web Corner, inc.              | 01/22/2018 | The Web Corner: Phone Support and General Web...      | General Operations Expenditure | Outreach | \$150.00         |
| <b>Subtotal:</b> |                                   |            |   |                                |          | <b>\$5976.39</b> |

| Outstanding Expenditures     |                            |            |   |                                |              |                |
|------------------------------|----------------------------|------------|---|--------------------------------|--------------|----------------|
| #                            | Vendor                     | Date       | Description   | Budget Category                | Sub-category | Total          |
| 1                            | American Jewish University | 08/01/2017 | Catering Refreshments for Monthly Board Meeting - ... | General Operations Expenditure | Outreach     | \$95.16        |
| <b>Subtotal: Outstanding</b> |                            |            |   |                                |              | <b>\$95.16</b> |