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From: **Robert Adams** <[rob@thewebcorner.com](mailto:rob@thewebcorner.com)>

Date: Tue, Sep 18, 2018 at 9:22 AM

Subject: Request to Connect Google Drive

To: Catherine Palmer <[council@babnc.org](mailto:council@babnc.org)>

Cc: TWC Support <[support@thewebcorner.com](mailto:support@thewebcorner.com)>, [rgreenberg@babnc.org](mailto:rgreenberg@babnc.org)

Morning Catherine and Robin,

Regarding Request:

Cathy called saying she would like to link Google Drive to their site to post documents. She likes how Mid City West NC posts their agendas through Google Drive and has their supporting documents included within each date. I told her we would provide her with an estimate to implement this or we can give her a similar option to do this without Google Drive and just through Admin

<http://www.midcitywest.org/agendas/>

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We have reviewed your request for Google Drive to post documents.  
We're a little confused on how you would like to integrate this. However, see our idea below.

First:

1. You can currently open a google drive account, and use this to organize your documents. Please do so prior to executing the site upgrade as we'll need to see working folders and examples.
2. Currently, our system has the ability to link google drive for agendas/minutes/supporting documents.

Integrating to the website further:

1. You will still need to place the meeting through the admin area as it gets displayed on the calendar and individual committee pages.
2. We will need to upgrade the meeting page to allow you to post a specific "Google Drive Link" for the actual meeting so we can directly link users there.
3. Advanced linking to Google Drive and training and displaying like Mid City.

Estimate time: 10-15 hours (\$1,500-2,250)

Training estimated time: 15-30 hours (\$2,250-4,500) \* This can vary depending on whom we are training and support needed.

Let us know your thoughts.

Best,

Rob Adams

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