



**Draft Minutes**

**Bel Air-Beverly Crest Neighborhood Council  
Outreach Committee Meeting (Virtual)  
 Monday August 19, 2024 at 10:00 A.M.**

Name	P	A	Name	P	A
Robin Greenberg, Chair	X		Nickie Miner	X	
Mindy Rothstein Mann		X	Maureen Smith	X	
Mirco Gros		X	Alonzo Wickers		X
Robert Schlesinger		X	Travis Longcore, <i>Ex Officio</i>		

Meeting was called to order at 10:14 AM.

1. **Motion** to approve the August 19, 2024 Agenda **passed** as moved by Miner/Smith
2. **Motion** to approve the July 1, 2024 Minutes (**Attachment A**) **passed** as moved by Miner/Smith
3. There was no General Public Comment on items not on the agenda.
4. There was no Chair Report.
5. **Reconsider Three Outreach Expenditures Approved but Not Purchased in FY 2023-2024:**
  - i. **Motion:** Approve up to \$300 for handout trifold brochures. (**Attachment B = Brochure**) Cost via Canva website is \$270 with free shipping and guarantee.
  - ii. **Motion:** Approve up to \$1,000 for trifold brochures to be sent to new neighbors (last 12 months) to the neighborhood. (**Attachment C & D = Brochure & Quote**). Get 280-300 mailers to residents who recently moved here.  
**Motion** to approve Minuteman Press Estimate 6974 for printing of 262 trifold brochures at \$152.87 **passed** as moved by Smith/Miner
  - iii. **Revised Agenda Item**  
**Motion** to approve new “local” bids for a 10x10 Pop-Up Tent for outreach events to include features previously approved in the last fiscal year with new estimate complete with all costs and fees to present to the Board. Quote from Extreme Canopy in the amount of \$1850.00, taxes and fees included (**Attachment E**) **Passed** as moved by Smith/Miner.

Meeting adjourned at 10:21 AM.

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